

OXFORDSHIRE CROSS COUNTRY LEAGUE

League Constitution

1 Title

The League shall be called the Oxfordshire Cross Country League (OCCL). A sponsor's name may be prefixed to or substituted for the name of the League as appropriate.

2 Responsibility

The League is registered with England Athletics and the member clubs of the league will be registered with and conform to their rules as specified.

3 Aims and Objectives

The aims and objectives of the OCCL are:

- a) to encourage and promote cross country running within the county of Oxfordshire.
- b) to encourage competition for both sexes from the age of eight to increase their interest and enthusiasm in cross country running for those clubs affiliated to the league.

4 Membership

Membership of the League shall be open to all Athletics Clubs within the county of Oxfordshire subject to their being affiliated to England Athletics. Membership is also open to such Athletic Clubs from counties adjoining Oxfordshire, subject to their approval at the Annual General Meeting (AGM). Clubs will be given the opportunity to present their case at the meeting, with priority given to clubs that have entered previously. At least two-thirds of the member clubs at any time should be Oxfordshire clubs.

5 The League Managing Committee

The officials of the League should include the League Manager, Secretary, Treasurer, and such other officials (e.g. Results Secretary, Race Referees) as shall be agreed by the Annual General Meeting of the League. These officials shall form the management committee of the League. All officials of the league shall be elected annually and shall serve until the end of the following AGM. Written notice of intention to stand in accordance with article 6 must be given for the position League Manager, Secretary and Treasurer. In the event of a position becoming vacant the Committee can co-opt a replacement until an AGM election is held.

6 League season

The league season will normally run between November and March and will normally consist of 5 races.

7 Venues

Race venues for the following season will be determined by the League Manager in accordance with any views expressed at the latest Annual General Meeting. In any one season not more than two venues should be scheduled from member clubs based outside the county of Oxfordshire.

8 Finance

The financial assets of the League shall be held in the name of the League in a bank account approved by the AGM. Each cheque shall be signed by one of the three main officers (League Manager, Treasurer or Secretary).

An annual financial statement shall be presented at each AGM. This shall be audited by an independent auditor approved at the preceding AGM.

9 Affiliation Fees

Annual affiliation fees will be agreed at the AGM, payable by the first race meeting of each season.

10 Arrears of Affiliation Fees

Any club failing to pay their affiliation fees by 31st October of the current season will be notified by suitable means (e.g. letter, email). Offending clubs will be liable to a £25.00 late payment penalty charge in addition to the normal League affiliation fee.

11 Safety

All member clubs must acquaint themselves and their athletes with the hazards of cross country running. They must always co-operate with officials and consider the safety of fellow athletes. Host clubs will conduct a course risk assessment prior to the event commencing and have a race permit approved by UK Athletics displayed on the day of competition.

12 Discipline

The Management Committee is empowered to deal with any disciplinary matter that directly involves the conduct of the League and will notify their action to clubs involved.

13 Resignation

Resignation to be submitted in writing. Affiliation fees will not be refunded.

14 Voting Rights

Each club affiliated to the League will have one representative vote at the AGM. There is no restriction on numbers of club members attended the AGM.

The members of the Managing Committee in their own right irrespective of their club association will have one vote each.

15 General Meetings

An Annual General Meeting shall be held not earlier than six weeks and not later than 12 weeks after the date of the last race in the preceding season. The Agenda of the AGM, including any proposals tabled in accordance with this constitution, and the names of those standing for election as officials of the league shall be circulated to member clubs not less than 7 days before the meeting.

Each member club shall be entitled to send one voting delegate to the meeting. Non-voting delegates may attend and speak. Vote shall be carried by a simple majority of the voting delegates. Neither proxy voting nor postal voting will be accepted.

The meeting should normally be chaired by the League Manager, who may exercise a casting vote in the event of a tied vote. Otherwise league officials should not have a vote in that capacity. Proposals to change this constitution may only come from member clubs and shall be sent to the league secretary not less than 14 days before the meeting.

16 Extraordinary General Meetings

An EGM shall be called by the Secretary on receiving a request signed by five member clubs and stating the object of the meeting, or on being directed to do so by the Management Committee. The Secretary shall give at least four weeks notices of such an EGM to all members entitled to vote at the meeting. Such notice shall state the object of the meeting

17 Amendments to the Constitution

No alterations or additions may be made to the Constitution except at the AGM or at any EGM called for the purpose.

The League Constitution may only be changed by a two-thirds majority of the qualified voting members in attendance at the meeting

18 Liability

The League accepts no liability for loss or damage to the property of any of its members nor for any personal injury sustained by any member received while participating or competing in any of the League's activities.

19 Dissolution

A resolution to dissolve the League can only be passed at an AGM or EGM by a two-thirds majority of the qualified voting members in attendance at the meeting.

In the event of dissolution any funds and effects of the OCCL remaining after all debts have been met will be donated to the County Athletic Associations proportional to the County affiliated clubs represented for use in the furtherance of amateur athletics in the counties.

This Constitution was adopted at the AGM held on 29th April 2015

Signed

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League Manager

Dated

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Secretary

Dated